

PROCEDURES FOR BOND REVIEW DOCKET (BRD) (during COVID-19 State of Emergency)

- Everyone entering the courthouse will have their temperatures checked at the courthouse doors when going through security.
- Only ten (10) people are allowed in any courtroom at any one time.
- There will be a Travis County Sheriff's Officer (TCSO) stationed at the doors at the front of the BRD courtroom and the courtroom adjacent to the BRD courtroom, limiting only ten (10) people in either courtroom at any one time.
- The following people are allowed in the BRD courtroom and each person must stay at least six (6) feet from one another:
 - Judge (1)
 - Bailiff (1)
 - Defense Attorney (1)
 - County Attorney (1)
 - Defendant (1)
 - Probation Officer (1)
 - Pretrial Officer (1)
 - Clerk (1)
 - Court Administration (1)(If more than ten (10) people are in the courtroom, the Court will make the decision whether certain people can be excused until they are needed.)
- In the adjacent courtroom to the BRD courtroom, only ten (10) people should be allowed in at any one time and everyone must stay at least six (6) feet from one another:
 - County Attorneys will be stationed at counsel table and in the jury box.
 - Pretrial Officer will be stationed in witness box.
 - Probation Officer will be seated at probation table.
 - Defense Attorneys working on paperwork, negotiating cases, and waiting to be called into the BRD courtroom will be in the gallery at least six (6) feet apart.
- Once all paperwork is signed by County Attorney, Defense Counsel, and Defendant, then Defense Counsel will inform the Bailiff so client can be brought to the BRD courtroom. Again, only one defendant and one defense attorney will be in the BRD courtroom at any one time.
- To comply with the open courtroom requirement, if there are family members who want to be present, the Court will make the determination who should be excused to maintain compliance with limiting only ten (10) people in the courtroom at any one time.
- Parties not maintaining these rules will be asked by TCSO to remove themselves from the courtroom.
- There will be hand sanitizer located throughout both courtrooms and in the hallways for use.
- Please understand these procedures are for everyone's safety and are subject to change.