



Judge Doug Arnold  
Williamson County Court at Law No. 3

405 Martin Luther King, Box 16  
Georgetown, Texas 78626

March 23, 2020

Emergency Court Procedures  
Related to Family Cases  
COVID-19

Dear Attorneys and Litigants,

In response to the State of Disaster declared by the Governor, the growing concerns about COVID-19 and to protect the due process rights and public health of all residents, County Court at Law No. 3 has made the following changes to its family court procedures:

**Cases currently set in the County Court at Law No. 3 through April 30, 2020:**

All hearings, except for emergencies, have been canceled until County Officials have deemed it safe to resume normal activity.

**Emergency and/or Urgent Matters**

In the event you feel you have a situation that warrants emergency judicial intervention, please contact Amy Bissónette, the Court Three Family Court Coordinator for further instructions. Her email address is [abissonnette@wilco.org](mailto:abissonnette@wilco.org). Attorneys and litigants are encouraged to exercise sound judgment when determining whether a hearing is necessary.

**Agreed Divorce Prove Up Hearings**

Divorces may be finalized by submission. Please email the Family Court Coordinator the completed and signed final decree of divorce, along with a sworn Statement of Evidence. The Statement of Evidence should include all of the statutory elements necessary for the Judge to render a divorce.

**Agreed Orders**

Attorneys and litigants may continue to submit proposed agreed orders to the Family Court Coordinator by e-File for the Judge's review. After consideration, if the Judge determines additional testimony and/or information is required, the Family Court Coordinator will contact you.

The above guidelines take into consideration the recommendations of the Texas Supreme Court, the Office of Court Administration, United States Center for Disease Control and Prevention, the Texas Department of Health and Human Services, and the Williamson County and Cities Health District. These directives and updates will be posted on the county web page.

By necessity these directives are under constant review and may change due to changing conditions. Please refer to the Court's website for additional information. It is likely that adjustments will occur in the coming days and weeks. If situations arise that require flexibility and adaptation, contact the Family Court Coordinator and we will make every reasonable effort to accommodate you.

**Please do not attempt to visit the Williamson County Justice Center in person for any matter without prior authorization from the Court**